



BNY MELLON

Graduate Opportunity

WE'RE INVESTED IN OUR PEOPLE

Client success begins with our people. That's why we invest in the future of each BNY Mellon employee. And with teams in 36 countries serving more than 100 markets, we offer lots of opportunity to pursue your passion for excellence. From institutions to corporations to high-net-worth individuals, our clients know they can count on our people for their investment-related need. Thought leaders in the fields of investment management and investment services, our people provide the intellectual capital and insights for our clients to capitalize on. Together, we create the innovative services, strategies and products that help power success in our industry. Together, we grow and thrive, paving the way forward for our clients and for us.

Graduate Opportunity – Start your career in BNY Mellon

Are you a recent graduate looking for a new challenge in 2015? BNY Mellon is a great place to start and build a career.

Our growing Wroclaw office is currently looking to hire people like you who are skilled, eager, passionate and highly motivated individuals to start career in a global financial services company. Our core areas of business are:

- Fund Accounting – this area of business focuses on preparing and calculating accurate Net Asset Values (NAVs) across all funds in accordance with BNY Mellon standard operating procedures, preparing cash and asset reconciliation's, providing services to all clients and ensuring that client concerns/requests are addressed as soon as possible and within an agreed timetable
- Middle Office – team manages the entire process from trade entry through the settlement, ensuring that all trades are matched, settled and reconciled in a timely and efficient manner
- Transfer Agency – team is responsible for the accurate processing and maintenance of partnership registers and documentation for the funds we administer
- Pricing – team manages the delivery of asset pricing & money market pricing services to BNY clients across Europe
- Tax – team is responsible for the on-boarding of clients at BNY Mellon and ensuring the correct tax service and reporting is applied



BNY MELLON

BNY Mellon is a global investments company dedicated to helping its clients manage and service their financial assets throughout the investment lifecycle.

Whether providing financial services for institutions, corporations or individual investors, BNY Mellon delivers informed investment management and investment services in 35 countries and more than 100 markets.

BNY Mellon can act as a single point of contact for clients looking to create, trade, hold, manage, service, distribute or restructure investments.

Additional information is available at www.bnymellon.com

What we are looking for?

Do you pay attention to details? Are you able to learn and adapt quickly to different processes? Do you have problem-solving character, organization's skills, excellent verbal and written communication skills in English and computer literacy? Do you like working in a team? If so, do not hesitate and start your career in BNY Mellon.

What we can offer to you?

- Challenging, fun and cooperative environment
- Excellent training, growth and professional development opportunities
- Highly Competitive Benefits Package
- Competitive pay
- Sports, social and charity events

How to apply?

If you are interested to join BNY Mellon, please contact with me for more details on e-mail magdalena.ulatowska@bnymellon.com